



# Bristol Indiana Parks

PO Box 122, Bristol, IN 46507

Tel: 574.848.7007 Email: [parkboard@bristolindiana.net](mailto:parkboard@bristolindiana.net)



**The Bristol Parks Dept. with assistance by the Bristol Lions Club is holding a Nelson’s BBQ Chicken Fundraiser in the St. Mary’s Church Parking Lot in downtown Bristol (across from the Museum) on Friday, May 25, 2018, from 11am until it is sold out.**

## May 8, 2018 Park Board Meeting

Park Board President Scott Dreamer, Member Penny Bucks and Member Toni Miller attended. Program Director Stacey Bates and VP Linda Powell, were absent. Town Council Liaison Delbert Schrock and Ron Norman both attended with Secretary and



Mike Long from the Bristol Lions’ Club. Visitor Whitney Pierli also attended. The next Park Board meeting will be held on Tuesday, June 12, 2018 at the Town Hall at 6pm. Public is welcome to attend.

## Get your tickets for the Event:

Advance Chicken tickets only are \$6.50. Pit Potatoes will be available at the event for \$3.50. Buy your advance tickets from a Bristol Parks Dept. member or from a member of the Bristol Lions Club who has graciously volunteered to assist the Parks

Department in this event. Chicken will be available from 11am on Friday, May 25, 2018 from 11am until sold out. So come early to get yours! Call Town Hall during office hours for more info: 574-848-7007.

**Don't Wait!**

## **Meeting called to order at 6 pm on May 8, 2018.**

### **Minutes Approved:**

Members approved May meeting minutes as corrected. Scott Dreamer made the motion and Toni Miller seconded.. New Bristol Town Manager, Mitch Mitchell attended his 1st Park Board Meeting.

### **Visitors & Presentations:**

The Lions Club will be helping the Park Board with projects like the annual downtown flowers and Nelson's Chicken & Pit Potatoes event to be held on Fri. May 25, 2018 in the St. Mary's Parking Lot. Visitor Whitney Pierli from Bristol on the River recounted for the Park Board in on details of the success of the Lunar Lunch held at Cummins Park on Friday, May 4, 2018 at 7pm. There were 84 attendees of families, and both adults and children enjoyed the park equipment, the planned activities, and meeting their neighbors. They would like to make it an annual event. In the vacation absence of Board Member Powell in the coming weeks, Board Member Bucks and Friend of the Park Lori Dreamer will purchase the Town flowers next week. The Lions Club and some volunteers will be helping to plant the hanging baskets and pots. Bucks will put on social media the time and place for these activities should anyone like to help, and help is needed.

### **Options for Donation:**

Jill Swartz, Asst. Town Clerk advised the Park Board that a long-time Bristol resident had left \$50,000 to the Park Board in his will. She told the Board that they had two options for the money. First, they could simply take a \$50,000 check and deposit it into their special park fund. Or, they could make an endowment of \$10,000 with the Community Foundation of Elkhart County and earn accrued interest on that money. She and Town Manager Mitch Mitchell explained how such an agreement would work and the advantages to accumulating future funds that way. Swartz told the Board that she must have a decision on what they want to do by June 9. Since that would be prior to the next Park Board meeting on June 12, Swartz said that she merely needed the consensus of the Board. President Scott Dreamer agreed to contact the other Board members in the coming weeks prior to the deadline, and advise Swartz of the Board decision.

### **Flood Report:**

Jill Swartz, Asst. Town Clerk gave an updated report on Hermance Park Pavilion that had suffered flood damage. The cleanup by chosen vendor SERVPRO was completed. New tables have arrived. Two damaged and had to be returned. The chairs were higher and were not flooded. Needs additional work to be done on the Pavilion. Board Members Penny Bucks and Linda Powell had visited the park as well as going out to check on possible replacements for some the cabinets and sink base in the kitchen, and replacements for bathroom equipment. The board discussed some other items, such as further repair of the short wall that separates the kitchen area. All appliances need to be replaced. Furnace was in attic and not damaged. Ceiling tiles were replaced and grids were repainted. The Board discussed the steel doors that needed to be replaced. Swartz told the board that she had difficulty getting 3 quotes for replacement. Liaison Ron Norman advised he would examine the door sill and advise Swartz on the project. Lions Club will be power washing the cement block walls outside, and anything else as needed on an upcoming weekend. Those wanting to rent the Pavilion should call the Town Hall to check on availability. Board Member Toni Miller, Penny Bucks, and Linda Powell would be having further discussions on how to proceed with the replacement items and possible sourcing for a local handy-man solution to do such work and report to Board.

### **Update on Water Events in Bristol:**

Alison Turner of EnFocus who had brought the Board the idea to incorporate some water events into the Homecoming or other occasions was not present. Bristol on the River member Whitney Pierli of Bristol on the River advised the Board that group was working on plans for the Homecoming and would report back at the June Park Board meeting.

### **2018 Programs:**

Since Program Director Stacey Bales was absent, the plans for any future events, such as a Patriotic Park event in late June was put on hold. Mike Long of the Lions Club offered to help with programs such as the Community Garden. Further details will be provided on programming at June meeting. Bristol on the River is interested in possible coordination with Park Board to participate in park programs.

### **2018 Kids' Summer Parks Program**

Swartz provided a copy of the resume for local resident Lori McDonald for the position of Director for the Summer Kids Program which begins in mid June and runs through July as a six week program.. Board agreed to have Swartz contact her for the required background checks for the position and advise the Board of progress on fulling the position. Toni Miller might be available as the assistant director.

### **Congdon Park:**

There was a discussion of the need for replacement of the rubber mulch around the playground equipment. This item will be followed up at the June meeting. Powell reported that a bench in the park had some of the coating lost, and that there is a missing bonnet for one of the trash cans.

### **Cummins Park:**

The fifth light along the walking path has been installed. There is a base for a possible 6th light. The two additional exercise machines installed. Tennis nets have been set up. Visitor Whitney Pierli advised that if the Parks should need to borrow a sound system in future, she and her husband had one they could borrow. There was brief discussion on whether Park Board should invest in such an item themselves. See report on Lunar Lunch on page 1 of this report. Mulch around playground also needs to be replaced in this park. Powell reported that the cigarette disposal can by the Pavilion had floated away - and may need to be replaced.

### **Hermance Park:**

No decision has been made whether to continue the expensive flood insurance or to put that amount each year in the non-reverting fund. Board needs to advise Swartz on whether to continue the insurance. Discussion pending. An issue with the slide in the Park was reported to Town Manager Mitch Mitchell for a maintenance check.

### **Memorial Park:**

Jeff Beachy needs to be informed that a permanent Christmas tree cannot replace the drinking fountain. There was some discussion on expanding size of Park - but adjoining land not for sale at affordable cost.

### **Plaques for Donated Trash Cans:**

Waste-Away Group requested that the Plaque read something like:  
“Donated by Borden Waste-Away Service, Inc. Linda Powell will obtain the same sort of plaques as for previous donations.

### **Old Business:**

1. Summer Kids' Program in the Park director position needs to be in place by mid June.
2. Scott Dreamer will request from Bryan Bear the quotes that he got for work on Hermance Park to be reviewed to see what else may be needed after flooding damage repair is done.
3. Jeff Beachy following up on installing a vinyl artwork cover on the utility box in Memorial Park. He has also been asked to suggest a new place for permanent Christmas tree to be installed, since Park Board does not want the drinking fountain removed - and Linda Powell informed the Town Council at March meeting.
4. Budget review for 2018 needs to be scheduled.
5. Is anyone checking the email box for Bristol Parks? Jill Swartz should have the password. Can Scott advise if he or someone will be checking the mail box on at least a weekly basis.
6. To remain compliant and able to apply for grants, Board needs to schedule review of 2015 Park Board 5-Year Plan.
- 7 Does Satellite plan to replace port-a-potties in Hermance with newer ones - who will contact them?
8. Board needs to discuss flood insurance and whether to continue or save amount to non-reverting fund.
9. Liaison Ron Norman was following up on drain/check value and tile for Congdon Park.

### **New Business:**

1. Board needs to make decision by June 9 on whether to participate in Community Foundation of Elkhart County endowment program.
2. Penny Bucks and Stacey Bates will follow up on the following programs: check with Fire Dept. regarding Putt Putt Golf on BFD land or other places. follow up on tree identification program, self defense program, Community Garden, Hay Bail Garden, Arts & Crafts event, and a Bike or other race. Per Scott Dreamer, Gary Yoder not able to help them with Pickle Ball at this time. Some issues would need to be worked out - like how to provide nets to players, etc. If anyone can help, please contact Scott.

### **Adjournment:**

Toni Miller made the Motion. Scott Dreamer seconded. Motion approved.

**The next Park Board meeting is on Tuesday, June 12, 2018 at 6pm at the Town Hall. Public welcome.**

*Submitted revised 5-12-18 by Secretary, RoseMary McDaniel.*