



# Bristol Indiana Parks

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**Lions Club Member Janet Swank, Friends of the Parks, Lori and Jen Purviance and Susie Meeks-Wade and Park Board Member Penny Bucks planted the Town pots and baskets of Main Street flowers on a rainy Sunday in May. The Town needs help to water them.**

## June 12, 2018 Park Board Meeting

The Park Board President Scott Dreamer, VP Linda Powell, Members Penny Bucks and Member Toni Miller attended. Program Director Stacey Bates, Town Mgr. Mitch Mitchell, and Town Council Liaisons Delbert Schrock and Ron Norman



attended with Secretary RoseMary McDaniel. The next Park Board meeting will be held on Tuesday, July, 10, 2018 at the Town Hall at 6pm. Public is welcome to attend the meetings.

## More Friends of the Park Needed:

The Bristol Parks get lots of visitors especially to the Splash Pad, Walking Paths and Playground and Exercise Equipment. But not many think of giving back by donating a few hours a month to helping the Park Board with the activities and events. Helping with watering the Town flowers, assisting in planting and tending to the Bristol Community Garden, and volunteering to help with upcoming events are what we need Friends for!

**Call for Info:**

**574-848-7007**

## **Meeting called to order at 6 pm on June 12, 2018.**

### **Minutes Approved:**

Approved May meeting minutes as corrected. Linda Powell motion and Penny Bucks made the second.

### **Visitors & Presentations:**

Lions Club Representative Mike Long reported on BBQ ticket pre-sale and that the Club had power washed the outside of the Pavilion and play equipment at Hermance prior to the second flooding. He also reported that their member Janet Swank helped to plant the annual downtown flowers in May. President Cathleen Beachy of Bristol on the River (BOTR) and VP Whitney Pierli were visitors there to learn about upcoming Park events and fundraising and offer to coordinate and share information on BOTR plans as well. Pierli offered to meet with Pres. Dreamer to discuss at an upcoming separate meeting the fund raising letter that BOTR had developed. Beachy gave a brief update on the Pay it Forward Foundation Dec. 15, 2018 Santa Stroll event to be held in Bristol. Although the event will require some help from Police Dept., Fire Dept. and some volunteers for helping out by being stationed along the race route and manning water stations, no final details are available on how many volunteers are needed. Beachy will follow up. Toni Miller, offered the help of Queen Pageant contestants for the event.

### **Options for use of Donation of \$50,000 from Bristol resident:**

Since the Board motion held at a special meeting for placing \$10,000 of the endowment for investment with the Community Foundation of Elkhart County did not receive a second, there was no vote.. Jill Swartz, Asst. Town Clerk was informed that the investment in the Community Foundation would not occur, Swartz prepared a check for the amount for the Park Board. Board had requested Dreamer to obtain bank options on placing at least some of the \$50,000 in a CD. He presented a report from the First State Bank of Middlebury with options. After discussion, the Board requested that Dreamer obtain further information on investing \$10,000 in a 6 month CD at the 2% rate. Dreamer made motion and Miller seconded.

### **Flood Report for Hermance Park/Congdon Parks:**

Since the Park and Pavilion flooded again after another round of heavy rain in early June, 2018, rental of the Pavilion for the foreseeable future have been canceled. Town Mgr. Mitch Mitchell led the discussion on the various issues regarding the Pavilion. His recommendation was that the old Pavilion should be torn down and removed, and that the Park Board consider building a new elevated building on the opposite side of the lot - facing the river as a long-term plan. He will also contact the DNR to inspect the site, including their boat landing to determine future plans and redo of DNR signs. In the meantime, there is still several inches of water on the floor of the Pavilion. Powell advised that \$7,000 remains of the insurance money received for the first flood, and the Board approved motion to have Mitchell to check out purchasing and installing a dehumidifier to run continually to help dry out the building. Scott made motion & Toni Miller seconded. Motion passed. At the July meeting, Mitchell will report on the condition of the building to decide what short-term repairs are necessary. They decided not to invest in replacing the steel doors at this time and wait for later discussion. Mitchell, Powell and Bucks will meet to discuss disaster recovery future plans for the parks and seek input from Town Maintenance to provide a list of procedures to follow for any future flooding to present to the Park Board in July. Ron Norman calculated some pricing for a new building. Pierli suggested that the firm she works for is an engineering and could meet with Mitchell to offer suggestions for a new structure. This information was taken under future consideration by Mitchell. A suggestion for installing some sort of drain at Congdon to divert flood water was rejected as non-workable by Town Maintenance.

### **Update on Water Events in Bristol:**

There was no update from Alison Turner of EnFocus who had brought the Board the idea to incorporate some water events into the Homecoming or other occasions was not present. Bristol on the River member. Although the subject was not discussed, Whitney Pierli of Bristol on the River had advised that BOTR would not be planning a water event for the Homecoming or at all this summer.

### **2018 Programs:**

Program Director Stacey Bales did not have an update for future events. The Patriotic Park event is on hold. Mike Long of the Lions Club offered to help with programs such as the Community Garden. No one was designated to follow up on the Community Garden at this time. Bristol on the River had previously expressed interest in coordination with Park Board to participate in park programs.

### **2018 Kids' Summer Parks Program**

Local resident Lori McDonald, who had served as assistant for the past few years of the Parks Summer Kids Camp Program, has been selected for the position of Director for the 2018 Program which will be called the Bristol Summer Kids Program and will begin on June 18, 2018 and run through July 20, with no camp July 4. The event will run Mon. thru Fri. from 9am to 1pm at the Bristol Library, since Hermance Park not available at this time. The assistant is Kathy Thornton. Sign up forms available at the Town Hall or Bristol Library, and signup will continue the entire 6 weeks of the program.

### **Congdon Park:**

There was a discussion of the need for replacement of the rubber mulch around the playground equipment at both Congdon, Cummins and Hermance Parks. Mitch Mitchell will be sourcing ADA compliant material and provide information to the Board at the next meeting.

### **Cummins Park:**

Mitchell advised that Splash Pad electronics had to be repaired at cost of \$4,126.00. Is surge protection needed for electronics? Powell reported that the cigarette disposal can by the Pavilion had floated away - and may need to be replaced eventually if Pavilion reopens. Mitchell reported that mulch from swing set gets tracked on to Splash Pad and a solution needs to be found - perhaps moving swings? Swings not ADA accessible. Ron Norman brought up again fund raising for permanent restrooms in this park, but no resolution.

### **Hermance Park:**

No decision has been made whether to continue the expensive flood insurance or to put that amount each year in the non-reverting fund. Board needs to advise Swartz on whether to continue the insurance. Discussion pending.

### **Memorial Park:**

Dreamer will follow up with owner on possible plan to acquire vacant property next to Memorial Park (on the alley) Could be used for parking spaces .

### **Plaques for Donated Trash Cans:**

Have these plaques been ordered? Waste-Away Group requested that the Plaque read something like: "Donated by Borden Waste-Away Service, Inc. Linda Powell will obtain the same sort of plaques as for previous donations.

### **Old Business:**

1. Supporter invoice for Bristol Parks Page on Bristolsun.com approved. Dreamer made motion & Bucks seconded.
2. Scott Dreamer will request from Bryan Bear the quotes that he got for work on Hermance Park to be reviewed to see what else may be needed after flooding damage repair is done. No June update.
3. Jeff Beachy following up on installing a vinyl artwork cover on the utility box in Memorial Park. He has also been asked to suggest a new place for permanent Christmas tree to be installed, since Park Board does not want the drinking fountain removed - and Linda Powell informed the Town Council at March meeting. No June update.
4. Budget review for 2018 needs to be scheduled. No June update.
5. Is anyone checking the email box for Bristol Parks? Jill Swartz should have the password. Can Scott advise if he or someone will be checking the mail box on at least a weekly basis. No June update.
6. To remain compliant and able to apply for grants, Board needs to schedule review of 2015 Park Board 5-Year Plan. Mitch Mitchell wants to be involved in review. Secretary emailed PDF to new members in June.
7. Does Satellite plan to replace port-a-potties in Hermance with newer ones - who will contact them?
8. Board needs to discuss flood insurance and whether to continue or save amount to non-reverting fund.
9. Scott reported on May 26 BBQ event: 60 leftover chicken donated to Fair Mission & Fire Station. He advised lowering chicken order from 600 to 500 next time. Potatoes sold out.
10. Mitchell would like to discuss events like Homecoming (Town donated \$9,000 for fireworks only) to determine how to consolidate and coordinate fund raising of Park Board, Bristol on the River and Homecoming. Pageant only gets \$1,500 from Homecoming - goes for expenses and very low scholarships. In 2017 there were 8 contestants. In 2018 there are 16.

### **New Business:**

1. Mitchell would like to have list of Friends of the Park with contact information. Powell to provide.
2. Linda Powell to prepare Watering List for flowers based on sign up at June meeting and email to all.
3. Penny Bucks and Stacey Bates will follow up on the following programs: check with Fire Dept. regarding Putt Putt Golf on BFD land or other places, follow up on tree identification program, self defense program, Community Garden, Hay Bail Garden, Arts & Crafts event, and a Bike or other race. Per Scott Dreamer, Gary Yoder not able to help them with Pickle Ball at this time. Some issues would need to be worked out - like how to provide nets to players, etc. If anyone can help, please contact Scott. No June update.

### **Adjournment:**

Scott Dreamer made the Motion. Penny Bucks seconded. Motion approved.

**The next Park Board meeting is on Tuesday, July 10, 2018 at 6pm at the Town Hall. Public welcome.**

*Submitted revised 6-19-18 by Secretary, RoseMary McDaniel.*